

# **Integrated Writing**

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## **From Theory to Practice**

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I Made Ardana Putra  
Ni Ketut Suciani  
I Made Rai Jaya Widanta  
I Wayan Dana Ardika**

**Edited by Ni Luh Putu Sri Adnyani**

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...from Theory to Practice...

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ROYAL BALI

ISBN 978-623-94223-7-0



9 786239 422370

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2021

NO ISBN: 9-786239-422370

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Sampul Buku: Edy

Penerbit: Royal Bali

Percetakan: Royal Bali

# Preface

**Integrated Writing** is a book for the instructor and students of the subject of English for International Business Correspondence. The book is particularly designed for students of Administration Department, Politeknik Negeri Bali. However, it can be more widely utilized for other students who wish to learn how to write business letter easily and with more fun as it provides concept of learning writing and practices. The content of this book is extracted from materials English for International Business Correspondence module used in the Business Administration classes combined with some pedagogical theories, such as task-based learning, communicative language teaching, and blended learning. We would like to apologize for not asking for prior permission to any party whose illustration, pictures, and other properties had been used for the completion of this series. Last but not least, we would like to thanks to Ministry of Education, Culture, Research and Technology of Republic of Indonesia who granted fund to undertake this research in developing this learning model. Special gratitude was also forwarded to Center for Research and Social Service, Politeknik Negeri Bali who intensively gives guidance, advice, monitoring, and controlling so that the research was successfully completed.

Badung, July 2021

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